



AGR PEAK WELL MANAGEMENT

Well Team Leader – Job Description

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| Name: | |
| Reports to: Direct Reports: Liases with: | <p>Operations Manager Senior Drilling Engineer, Drilling Engineer, Junior Drilling Engineer, Well Test Engineer, Technical Assistant.</p> <p>Junior Drilling Engineer, Drilling Engineer, Drilling Superintendent, Operations Manager, Technical Assistant, Well Test Engineer, Materials Controllers, Client Representatives, third party supplier representatives.</p> |
| Location: | Aberdeen |
| Role: | <p>To provide leadership of the team accountable for the provision of technical, operational and commercial expertise in the preparation for, execution of and reporting on well operations under the direction of the Operations Manager. To ensure the well objectives are known and agreed before the start of operations. To provide a safe, cost effective well construction programme and to monitor the execution of the programme. To liaise with the client representative and nominated contractors ensuring that all necessary information is available in a timely manner to execute the programme as planned and that the well objectives are achieved. To undertake well engineering studies under the direction of the Operations Manager. To deputise for the Operations Manager or Drilling Superintendent as necessary.</p> |
| Responsibilities: | <p>Preparation of technical and commercial sections of ITTs and analysis of returned bids for the selection of drilling rigs and third party services.</p> <p>Liaison with client sub-surface team / management to define and agree the well objectives.</p> <p>Well design including casing, directional, fluids, cementing, bits and hydraulics programming.</p> <p>Preparation and approval of well construction programmes.</p> <p>Liaison with key third party contractors regarding equipment selection and operation for input to well designs and programmes.</p> <p>Preparation of data for statutory submissions to regulatory authorities.</p> <p>Preparation of and participation in risk assessment, hazard analysis and DWOP processes.</p> <p>Preparation and processing of probabilistic models for well engineering projects.</p> <p>Ensuring timely compilation of AFEs and approving on behalf of Peak Operational support including daily discussion with rig, monitoring of daily cost tracking, supplementary programme preparation and reporting.</p> |



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| | <p>Keeping abreast of current health, safety and environmental legislative requirements for their area of operations</p> <p>Proactive management of all third party supply contracts</p> <p>Participation in emergency response.</p> <p>Supervision and management of direct reports.</p> <p>Management of project resources and associated costs</p> |
| Deliverables: | <p>Safe and cost effective well construction projects, meeting all Peak and client technical, commercial and QHSE objectives.</p> <p>Technical and commercial sections to ITTs.</p> <p>Technical and commercial analysis and recommendation to award for bids submitted.</p> <p>Well designs; well construction, completion, testing, suspension and abandonment programmes</p> <p>Statutory submissions</p> <p>Programme amendments/supplements</p> <p>P1 models</p> <p>Final well reports</p> <p>Engineering studies</p> <p>Technical and commercial input to bids and proposals</p> |
| Accountabilities: | <p>Protection of the environment, individual health and safety in accordance with governing Peak policies and standards.</p> <p>The delivery of wells according to agreed schedules and budgets.</p> <p>Ensure effective emergency response and oil spill contingency plans are in place and understood by all relevant personnel.</p> <p>Adherence to Peak Technical Procedures governing the well delivery process.</p> <p>Provision of guidance, support and leadership to all members of the project team.</p> |
| KPIs: | <p>No dispensations for regulatory submissions</p> <p>Cost tracking within 5% of actual</p> <p>Final well reports issued within 4 weeks of the end of operations</p> <p>80% of projects under AFE cost and time</p> <p>Operational NPT (excluding WOW) below 5%</p> <p>No environmental incidents.</p> <p>No harm to personnel</p> |

Please send a copy of your CV, in the first instance, to Eilidh.Fearn@agr.com or by post to :
 Eilidh Fearn , HR Officer, AGR Peak, 5 Queens terrace, Aberdeen AB10 1XL